## Functions and Responsibilities Board of Directors Southeastern Massachusetts Chapter Appalachian Mountain Club

Office: Chair, Hiking Committee

Basic Function: Coordinates all hiking activities. Represents

members of the Hiking Committee at the Executive

Board meetings. Serves as role model by

encouraging and developing new hiking leaders.

## Major Responsibilities:

• Establish and chair Hiking Committee

- Oversees the coordination of all hiking and backpacking trips.
- Ensures that hiking leaders meet the qualifications to lead trips according to ability, training, and certification level.
- Runs quarterly hiking committee meetings, providing leadership and assistance to those planning hikes
- Ensures that all pertinent information on upcoming hikes is provided to the Breeze and the Outdoors within appropriate time limits.
- Coordinates and actively participates in hiking education programs and workshops.
- Regularly leads hikes and backpacking trips.
- Serves as mentor and support person for new leaders.
- Prepares an annual report for the Hiking Committee which is presented at the Chapter Annual Meeting.
- Prepares an annual budget for the Hiking Committee